

CITY OF CLAY, ALABAMA

Send Completed Form To:

City of Clay
P.O. Box 345
Clay, AL 35048
205-680-1223 (Phone)
205-681-6266 (Fax)
www.clayalabama.org
aself@clayalabama.org



BUSINESS LICENSE APPLICATION

Applicant Complete This Box:

Federal Tax ID #: \_\_\_\_\_
NAICS Code: \_\_\_\_\_
Form of Ownership (Circle One)
Sole Proprietor Partnership
Corporation Professional Assoc
LLC Other: \_\_\_\_\_

Application Type: [ ] New [ ] Renewal [ ] Name Change [ ] Location Change

Legal Business Name: \_\_\_\_\_

Trade Name (if different from above): \_\_\_\_\_

Brief Description of Business Activities in Clay: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Estimated Gross Receipts: \_\_\_\_\_

Date Business Activity Initiated or Proposed in Clay: \_\_\_\_\_

If your company has no physical presence in Clay and only delivers into Clay via owned, leased or contracted vehicles and your company's gross receipts are under \$75,000.00, you may elect to purchase a DELIVERY License pursuant to State and City Code in the amount of \$100.00. If you qualify for this option and wish to exercise it, please check this box [ ] DELIVERY

Please submit copies of all current professional cards, applicable licenses, current Liability Insurance, and a state issued photo ID. Business license may not be issued without these documents on file.

By signing this document, I attest that the information provided in this document is true and correct and that I am an owner or officer of the business authorized to sign documents for said business and hereby declare, under penalty of perjury, that I am a United States Citizen or that I am a lawfully present Alien of the United States.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ CVV Code: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Billing Address and Zip: \_\_\_\_\_

FOR MUNICIPAL USE ONLY

Business License # \_\_\_\_\_

Physical Location: City Other

License Fee: \_\_\_\_\_

Zoning Classification: \_\_\_\_\_

Building Approval: Y N NA

Penalty & Int: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Notes: \_\_\_\_\_

Issue Fee: \$14.00

Total Due: \_\_\_\_\_